



SUMMER STAFF APPLICATION

4805 HWY 86, CHAPEL HILL, NC 27514

PHONE: 919-942-4716
FAX: 919-942-3266

WWW.NEWHOPECCC.ORG
INFO@NEWHOPECCC.ORG

Dear Prospective Summer Staff,

Thank you for your interest in joining the Summer Staff at NHCCC. We look forward to getting to know you as you go through this application and interview process.

New Hope Summer Camp is a nine-week day-camp program serving rising Kindergartners through rising ninth graders with three weeks of the nine being overnight camp. We need staff who are called to serve at camp and are committed to regular Christian fellowship, Bible study, and service. We are not looking for perfect people, but for people who are willing to be role models 24 hours a day, 7 days a week. We desire for our staff members to have a contagious love for Jesus, a fun-loving personality, and a commitment to being an example of Christian discipleship to our campers, parents, and pool patrons. If this is what you're looking for, we hope to have you on our team!

Here is how to apply:

Application Process

A) Fill out application

- Print neatly with ink. Use additional paper if necessary.
- Carefully read through the job descriptions on our website and rank your choices.
- Complete and mail the application, including your self-evaluation responses, to the address below.

B) References

- You need three references (preferably 1-Character, 1-Spiritual, 1-Employer).
- Read reference requirements on the application, to see who qualifies to be a reference.
- Provide your references with our form or direct them to our website, www.newhopeccc.org. Forms can be downloaded and mailed or faxed directly to NHCCC. It is your responsibility to contact your references.
- We must receive all three reference forms before your application is complete and a hiring decision will be made.

C) Interview

We begin interviewing in February as we receive applications. Each applicant must have at least one interview conducted preferably in person or over the phone if necessary.

A complete file is: a completed application form (including self evaluation questions), an interview, and three reference forms. It is your responsibility to check on the status of your file. Your application file must be complete to be considered for employment.

Hiring Decisions

We make hiring decisions starting in February until all positions are filled. We make every attempt to make a hiring decision within two weeks of your last interview. Please let us know by phone or e-mail if you take another job or withdraw your application.

If you'd like more information about NHCCC in general, what we're looking for in our summer staff or what positions are currently available, visit our website at www.newhopeccc.org.

Thank you for considering NHCCC in your summer plans. Please contact us with any questions.

Blessings,

Bruce Aycock
Program Director



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Name _____ Birthday ____/____/____ Gender _____

Current address (Include school name, dorm, CPO etc.) _____

Home Address (if different) _____

_____ Address

_____ Address

_____ City State Zip

_____ City State Zip

Current Address Until _____

Address Effective _____

Email _____

Preferred Phone _____

When is the best time to contact you? List days and times. _____

Do you have any dietary restrictions? Yes No If yes, please explain: _____

T-shirt size: Small Medium Large X-Large XX-Large Other _____

Eligibility Information:

Have you ever been convicted of a felony that relates to the job for which you are applying? Yes No

Have you ever been denied the opportunity to work with children in any capacity? Yes No

Have you ever been convicted of any crime related to the mistreatment, abuse or molestation of children? Yes No

Have you ever been convicted of a felony or terminated from employment as a result of workplace violence? Yes No

Are there any charges pending against you? Yes No

If you answered yes to any of these questions, please attach an explanation.

Can you perform the essential functions of the job for which you have applied, with reasonable accommodation? Yes No

Are you a U.S. citizen? Yes No

Education Information:

Are you currently in school? Yes No Circle year will complete by Summer: High School College Graduate
9 10 11 12 1 2 3 4 5 1 2 3

Are you a graduate? Yes No Degree earned/pursuing: _____ Major: _____

Current or last school year attended: _____ City: _____ State: _____

Extra Curricular activities: _____

Job Interests: If applying for Summer Camp Staff Position please rank positions in order of preference 1 to 3, 1 being the highest interest.

Summer Camp Staff

Other Staff

- _____ Shepherd Counselor
- _____ Arts & Crafts Counselor
- _____ Bible Counselor
- _____ Science & Nature Counselor
- _____ Sports & Rec Counselor
- _____ Water Safety Instructor/Counselor*

- _____ Lifeguard* (Full-Time)
- _____ Lifeguard* (Part-Time)
- _____ Counselor-in-training
- _____ Buildings & Grounds Assistant

* appropriate certification required

Availability

Due to the demanding nature of our summer programs, a full staff is needed for each entire week of the summer. The exact dates you are available are extremely important.

What are the earliest & latest dates you're available for employment? _____

Please list any time off you would need throughout the summer. _____

Would you be available to participate in occasional events that occur during the off-season? Yes No

Camp Skills: Rate the following by: 1 = no experience; 2 = some experience; 3 = skilled; 4 = can teach/proficient

<u>Spiritual Life</u>		<u>Sports</u>		<u>Nature</u>		<u>Music</u>	
Sharing Testimony	1...2...3...4	Archery	1...2...3...4	Astronomy	1...2...3...4	Leading Sing	1...2...3...4
Planning Worship	1...2...3...4	Basketball	1...2...3...4	Animal Life	1...2...3...4	Lead Energizers	1...2...3...4
Leading Worship	1...2...3...4	Soccer	1...2...3...4	Botany	1...2...3...4	Lead Guitar	1...2...3...4
Group Bible Study	1...2...3...4	Softball	1...2...3...4	Geology	1...2...3...4	Second Guitar	1...2...3...4
Leading Devotions	1...2...3...4	Volleyball	1...2...3...4	Pond Life	1...2...3...4	Piano	1...2...3...4
Praying in A Group	1...2...3...4	Field Games	1...2...3...4	Tracking	1...2...3...4	Solo Instrument	1...2...3...4
Other: _____	1...2...3...4	Canoeing	1...2...3...4	Other: _____	1...2...3...4	Other: _____	1...2...3...4
		Other: _____	1...2...3...4				
<u>Camping/ Outdoor Living</u>		<u>Arts & Crafts</u>		<u>Group Activities</u>		<u>Miscellaneous</u>	
Backpacking	1...2...3...4	Drawing	1...2...3...4	Challenge Course	1...2...3...4	Photography	1...2...3...4
Cooking	1...2...3...4	Painting	1...2...3...4	Drama	1...2...3...4	Videography	1...2...3...4
Hiking	1...2...3...4	Nature Crafts	1...2...3...4	Puppetry	1...2...3...4	Web Design	1...2...3...4
Orienteering	1...2...3...4	Weaving	1...2...3...4	Dance	1...2...3...4	Other: _____	1...2...3...4
Tenting	1...2...3...4	Tye Dying	1...2...3...4	Team Building	1...2...3...4		
Fire Building	1...2...3...4	Paper Mache	1...2...3...4	Pool Games	1...2...3...4		
Knot Tying	1...2...3...4	Other: _____	1...2...3...4	Swimming	1...2...3...4		
Other: _____	1...2...3...4			Other: _____	1...2...3...4		

Certifications: Please provide certification information below and copies of all certification documents:

Certification	Basic First Aid	CPR	Blood Borne Pathogens	Lifeguard	Water Safety Instructor	Canoeing	Archery	Other:
Date Certified								
Date Expires								

Camp Experience:

Have you ever been a camper? Yes No If yes, what camp(s)?: _____

Have you ever worked at a camp?

Yes, NHCCC I worked the following years: _____

Yes, another camp if yes, fill out information. Camp Name: _____

Your Position: _____ Employed from: _____ to _____

Supervisor: _____ Phone: _____ - _____ - _____

How did you hear about NHCCC? School visit Internet Paper Flier Church: _____
 Advertisement: Where _____ Family/Friend: _____
 Other: _____

Self Evaluation

Please answer the following questions in two to three brief sentences. Please type or print neatly on a separate sheet of paper. We desire honest responses that reflect who you are; your answers will help us get to know you better.

First time applicants only

- 1) Why do you want to be part of our summer camping ministry?
- 2) If you felt a co-worker was not doing their share of the work, how would you handle the situation?
- 3) Describe an experience where you have been a leader, what did you learn from that experience?
- 4) List at least three personal goals you want to accomplish at camp this summer.

For Previous Summer Staffers only

- 1) How have you grown in your faith in the past year?
- 2) In what ways have you grown in the last year that will allow you to contribute to this ministry in new and helpful ways?
- 3) Give at least one idea for how we could improve our camping program and explain it.
- 4) List at least three personal goals you want to accomplish at camp this summer.

Employment Experience: List paid and volunteer experiences.

1. Position _____ Name of organization _____ Dates _____
 Major Responsibilities _____
 Supervisor's Name _____ E-mail _____ Phone # _____

2. Position _____ Name of organization _____ Dates _____
 Major Responsibilities _____
 Supervisor's Name _____ E-mail _____ Phone # _____

3. Position _____ Name of organization _____ Dates _____
 Major Responsibilities _____
 Supervisor's Name _____ E-mail _____ Phone # _____

References

PLEASE FILL OUT ALL REQUIRED INFORMATION BELOW. References cannot be a family member, roommate, friend or employee of NHCCC. If you have previous camping experience (outside of NHCCC), at least one reference must be from that camp.

You are responsible for contacting your references. A reference form can be downloaded from our website. Completed reference forms should be sent directly to NHCCC: Attn. Program Director.

Reference Name _____ Relationship _____ Character Spiritual Employer
 Phone # _____ - _____ - _____ E-mail _____

Reference Name _____ Relationship _____ Character Spiritual Employer
 Phone # _____ - _____ - _____ E-mail _____

Reference Name _____ Relationship _____ Character Spiritual Employer
 Phone # _____ - _____ - _____ E-mail _____

Applicants Agreement with New Hope Camp & Conference Center: Please read this agreement carefully. Your signature indicates assent to these conditions.

The information given on this application is true and complete to the best of my knowledge. I understand that my application will be kept confidential by the camp administration. I accept that the information received about me by my references is not mine to see. I authorize investigation of all statements herein, including any checks of criminal record, and release NHCCC and all others from liability in connection with the same. I also understand that untrue, misleading, or omitted information herein or other documents completed by me, the applicant, may result in dismissal, regardless of the time of discovery by NHCCC.

I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I agree to read and comply with the rules, regulations, and policies of NHCCC. Further, I will accept my proper responsibility as a member of the camp community. I understand that any photographs or recordings taken of me during the summer may be used in camp promotional materials.

Printed Name: _____

Signature of applicant: _____ Date: _____

Signature of legal guardian (if under 18): _____ Date: _____